



**AGENDA**  
**Village of Kewaskum**  
**Board of Review Meeting**  
**May 24, 2023 – 9:00 A.M.**

NOTICE IS HEREBY GIVEN that a meeting of the Kewaskum Board of Review, Washington County, Wisconsin is scheduled for May 24, 2023 at 9:00 a.m. in the Council Room of the Municipal Building, 204 First Street

- I. Call to order and roll call
- II. A Moment of Silence and Pledge of Allegiance
- III. Select a Chairperson
- IV. Select a Vice-chairperson
- V. Verify that at least one board member has met the annual mandatory training requirements
- VI. Verify the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law § 70.47(7)(af).
- VII. Receive the assessment roll and sworn statements from the clerk
- VIII. Examine the roll and correct errors and omissions
- IX. Verify the open book changes have been included in the assessment roll
- X. Allow taxpayers to examine the assessment data
- XI. Schedule written objections to be heard
- XII. Grant waivers of the required 48-hour notice of intent to file an objection
- XIII. Hear written objections
  - a) Taxpayers sworn in, present oral testimony, and written information specifying value and method
  - b) Assessor is sworn in and presents oral testimony
  - c) Board of Review members examine all knowledgeable individuals
- XIV. Deliberation and action on objections heard (roll call vote required)
- XV. Notice of determination prepared
- XVI. Schedule hearings for written objections filed but not heard
- XVII. Adjourn or adjourn to another date if all objections are not heard (roll call vote required)

Tammy Butz  
Village Clerk/Deputy Treasurer

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It is possible that individual members of other governmental bodies of the Village may attend the above meeting. Pursuant to State ex.rel. vs. Greendale Village Board, 173 West 20 533,494 NW 2<sup>nd</sup> 408 (1993), such attendance may be considered a meeting of the respective governmental body. This notice is given so that members of other governmental bodies of the village may attend the meeting without violating the open meeting law.

Person with disabilities requiring special accommodations for attendance at the meeting should contact the Municipal Building at (262) 626-8484 at least one (1) day prior to the meeting.

AFFIDAVIT OF POSTING This agenda was posted in the office of the Village Clerk on the 12th day of May 2023