

**Village of Kewaskum  
Administrative Committee  
Meeting Minutes**

August 18, 2025, 6:45 p.m.

The Administrative Committee of Kewaskum, Washington County, Wisconsin, met in regular session at the Municipal Building, 204 First Street.

Committee Members Present: Wright and Knoebel

Excused Absent: Hovland

Staff Members Present: Gitter, Butz and, Carter

Gitter called the meeting to order at 6:45 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting.

Motion by Wright, seconded by Knoebel to elect Knoebel as Chairperson Pro-tem, voice vote, motion carried.

Motion by Wright, seconded by Knoebel to approve the July 21, 2025, meeting minutes, voice vote, motion carried.

Motion by Wright, seconded by Knoebel to recommend approval of July Accounts Payable, voice vote, motion carried.

Motion by Wright, seconded by Knoebel to recommend approval of July Payroll, voice vote, motion carried.

Motion by Wright, seconded by Knoebel to adjourn at 6:47 p.m., voice vote, motion carried.

Tammy Butz  
Assistant Administrator/Clerk

Approved: September 15, 2025