

**Village of Kewaskum  
Administrative Committee  
Meeting Minutes**  
December 15, 2025, 6:45 p.m.

The Administrative Committee of Kewaskum, Washington County, Wisconsin, met in regular session at the Municipal Building, 204 First Street.

Committee Members Present: Hovland, Wright and Knoebel

Staff Members Present: Gitter, Butz, Carter, Aupperle, Frank, Groeschel and Propson

Hovland called the meeting to order at 6:45 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting.

Motion by Wright, seconded by Knoebel to approve the November 17, 2025, meeting minutes, voice vote, motion carried.

Motion by Wright, seconded by Knoebel to recommend approval of November Accounts Payable, voice vote, motion carried.

Motion by Wright, seconded by Knoebel to recommend approval of November Payroll, voice vote, motion carried.

Motion by Knoebel, seconded by Wright to recommend approval of Tax Underpayment Policy, voice vote, motion carried.

Motion by Knoebel, seconded by Hovland to adjourn at 6:48 p.m., voice vote, motion carried.

Tammy Butz  
Assistant Administrator/Clerk

Approved: January 19, 2026