

**Village of Kewaskum
Administrative Committee
Meeting Minutes**

March 17, 2025, 6:45 p.m.

The Administrative Committee of Kewaskum, Washington County, Wisconsin, met in regular session at the Fire Station, 1106 Fond du Lac Avenue.

Committee Members Present: Hovland, Knoebel and Wright

Staff Members Present: Gitter, Butz, Aupperle and Propson

Hovland called the meeting to order at 6:45 p.m., followed by roll call and a reading of the Affidavit of Posting for the meeting.

Motion by Wright, seconded by Knoebel to approve the February 17, 2025, meeting minutes, voice vote, motion carried.

Motion by Knoebel, seconded by Wright to recommend approval of February Accounts Payable, voice vote, motion carried.

Motion by Wright, seconded by Knoebel to recommend approval of February Payroll, voice vote, motion carried.

Motion by Knoebel, seconded by Wright to recommend approval of Employee Handbook Section 7.3 Overtime Policy – Department of Public Works and 10.2 Scheduling and Use, voice vote, motion carried.

Motion by Knoebel, seconded by Wright to adjourn at 6:49 p.m., voice vote, motion carried.

Tammy Butz
Assistant Administrator/Clerk

Approved: April 21, 2025